



AGENDA

*Please note that the program agenda is subject to change.

Day One:

8:00 - 8:30 am - Breakfast

8:30 - 10:00 am - The Team Building Process

The opening session introduces participants to our methods of developing a superior **Team Building Process**. We will explore how teams are typically formed, and learn the simple **Four-Step Formula for Teamwork and Problem-solving** that will guide us throughout the training camp. Regardless of the level of previous experience in Team Building, every participant will discover ways to improve their own collaboration and delegation skills.

In this session, participants will undertake TWO PROJECTS in order to learn:

- Four Steps that must be followed in order to achieve any team goal.
- The value of communication in teamwork and specific methods for how to improve it.
- How to listen and comprehend more efficiently, and it's importance to getting the job done.

10:00 - 10:15 - Break

10:15 - 12:00 pm - Communication and Collaboration Projects

This session provides participants project opportunities to further enhance first their critical communication skills, and then advances them toward mastering the skill of collaboration.

In this session, participants will undertake THREE PROJECTS in order to learn:

- The importance of and methods for obtaining knowledge about the critical skills of your team members

- Learning advanced collaboration skills, and using those skills to their best advantage
- How to take advantage of the diversity of your team

12:00 - 1:00 - Lunch

1:00 - 2:45 pm - Decision-Making and Delegation Projects

This session introduces more complex projects that require further advancement of collaboration, decision-making and delegation skills among the team members.

In this session, participants undertake TWO PROJECTS in order to learn:
How to quickly and effectively gather and share knowledge about your team's project

- Determining the appropriate process of decision-making for the team and the project
- How to adjust your team's strategy in order to triumph over the competition

2:45 - 3:00 pm - Break

3:15 - 4:30 pm - Decision-Making Project

This session provides participants with the opportunity to discover special talents among the team members, and to determine which are best suited for completing two highly different projects.

In this session, participants undertake TWO PROJECTS in order to learn:

- The importance and methods of planning and preparation
- To accept input and contributions from all team members
- The critical reality and necessity of including all team members in the planning and execution of the project

4:30 - 5:30 pm - Peer Networking Reception

Day Two:

8:00 - 8:30 am - Breakfast

8:30 - 9:15 am - Review / Introduction of Team Balance Concepts

This session briefly reviews the lessons from Day One, and then introduces our concept of **Team Balance**. Teams will then tackle a project designed to reinforce the **Four**

Steps of Teamwork and Problem-solving, and add the element of group and individual creativity.

In this session, participants will undertake ONE PROJECT in order to learn:

- How successful collaboration leads to greater creativity
- How greater diversity of talent is essential to enhancing the strength of the team
- The freedom to fail and the value it provides toward finding a solution

9:15 - 10:15 am - Collaboration / Creativity Project

This session adds creativity and presentational ability to the overall task, and further emphasizes the importance of delegating the right tasks to the right team members.

In this session, participants undertake ONE PROJECT in order to learn:

- How to work cohesively as a team through effective communications and collaboration
- Delegating effectively for maximum team success
- To increase each individual's involvement in the team and to accept personal responsibility for the outcome

10:15 - 10:30 am - Break

10:30 - 12:00 pm - Advanced Problem-Solving Projects

This session includes additional elements of dealing with highly emotional ethical dilemmas, and stresses the important difference between "coming to an agreement" and "arriving at a consensus."

In this session, participants will undertake TWO PROJECTS in order to learn:

- How to value every perspective and opinion of each team member
- How to come to grips with being on the losing side of a team's overall decision
- To appreciate and respect the democratic process in a team

12:00 - 1:00 pm - Lunch

1:00 - 3:00 pm - Extensive Team Building Project

This session consists of even more advanced, mentally-stimulating Projects that will require highly focused team interdependence, rapid team selection and immediate team integration in a more competitive environment.

In this session, participants undertake TWO PROJECTS in order to learn:

- Quick thinking, quick decision-making and quick execution
- How to quickly recognize when a course correction must be made
- To make corrections effectively, without harming the morale of the team

3:00 - 3:15 pm - Break

3:15 - 4:15 pm - The Final Project - The Whole Enchilada

This session is the "Final Exam," where all of the theory, practice, and practical applications are tested with a highly complex, very creative task that requires extreme motivation and advanced understanding and execution of the **Four Steps of Team Building**.

In this session, participants undertake ONE PROJECT in order to solidify:

- The inescapable importance of following the **Four Steps of Team Building**
- The flexibility necessary for a team to accomplish any Project
- That Team Building is a natural part of our lives, and we now have the skills to enjoy the challenge!

4:30 pm - Adjourn